Inglewood Nursery and Infant School

Early Years Teacher Job Description

Post: Full-Time, Fixed-Term Nursery Teacher
Reporting to: Headteacher

Purpose of the Role
To provide high-quality teaching and learning within the Early Years Foundation Stage, creating a safe, nurturing, inclusive and stimulating environment in which every child is supported to make progress and develop their knowledge, skills, confidence and independence.

The postholder will be responsible for the effective planning, delivery, assessment and evaluation of the EYFS curriculum, ensuring that provision responds appropriately to the individual needs, interests and development of all children.

Key Responsibilities

Curriculum, Teaching and Learning

- Plan, deliver and evaluate high-quality learning experiences in accordance with the Statutory Framework for the Early Years Foundation Stage, school policies and agreed curriculum expectations.
- Provide engaging, purposeful and appropriately challenging learning opportunities across all areas of the EYFS curriculum.
- Ensure that learning objectives and intended outcomes are clear and supported through effective teaching approaches.
- Use a range of effective teaching strategies, including high-quality adult interaction, first-hand experiences, purposeful play and oracy.
- Adapt teaching and provision appropriately to meet the differing needs, interests and stages of development of individual children.
- Create opportunities that encourage curiosity, creativity, exploration, independence and problem-solving.

Child Development and Inclusion

- Observe, assess and support children's learning and development on an ongoing basis.
- Promote children's physical, emotional, social and cognitive development through high-quality teaching, interactions and provision.
- Recognise and respond appropriately to individual learning and developmental needs.
- Support children to develop confidence, resilience, independence and positive attitudes towards learning.
- Ensure that all children have equitable access to learning opportunities and are supported to participate fully in the life of the setting.

Learning Environment and Behaviour

- Create and maintain a safe, welcoming, inclusive, stimulating and well-organised learning environment.
- Establish positive and respectful relationships with children, promoting cooperation, independence and self-discipline.
- Maintain high expectations for children's behaviour and engagement.

- Manage behaviour positively, consistently and effectively to support a calm and purposeful learning environment.
- Promote an environment in which children feel valued, supported and able to learn.

Assessment, Monitoring and Reporting

- Observe, assess, monitor and record children's progress and development.
- Use assessment information effectively to identify children's achievements, individual needs and appropriate next steps.
- Maintain accurate and appropriate records of children's learning and development.
- Provide parents and carers with clear and constructive information regarding their child's progress, achievements, development and next steps.
- Communicate professionally and sensitively with parents and carers regarding children's learning, development and wellbeing.

Partnership Working and Teamwork

- Work collaboratively and professionally with teachers, support staff and relevant specialists to provide a holistic learning experience for children.
- Develop positive and professional relationships with colleagues, parents, carers and members of the wider school community.
- Contribute to the ongoing development of the school's curriculum and approaches to teaching and learning.
- Participate fully in relevant staff meetings, training and professional development activities.
- Share information appropriately and contribute positively to effective teamwork across the school.

Safeguarding and Welfare

- Promote and safeguard the welfare and wellbeing of all children.
- Maintain a safe and supportive environment in which children's welfare is a priority.
- Be alert to concerns relating to children's safety, welfare, development or behaviour and respond appropriately in accordance with school procedures.
- Promote positive mental health and emotional wellbeing.
- Follow the school's safeguarding policies, procedures and professional expectations at all times.
- Maintain appropriate professional boundaries and conduct in all interactions with children, families, colleagues and the wider school community.

Additional Duties and Professional Responsibilities

The postholder will:

- Support and uphold the aims, priorities, values and policies of the school.
- Act as a positive and professional representative of the school and its children at all times.
- Attend relevant meetings as required.
- Participate in appropriate training, professional learning and performance development activities.
- Take responsibility for maintaining and developing their own professional knowledge and practice.
- Work collaboratively with colleagues and contribute positively to the wider life and development of the school.
- Undertake other reasonable duties appropriate to the nature and level of the post.

This job description identifies the principal duties and responsibilities of the post and is not intended to be an exhaustive list of every task that may be undertaken.

The job description will be reviewed annually as part of the appraisal process, or at other appropriate times as determined by the school.