

Safeguarding and promoting the welfare of children is defined as:

- Providing help and support to meet the needs of children as soon as problems emerge;
- Effective safeguarding means we should understand and be sensitive to factors, including economic and social circumstances and ethnicity, which can impact children and families' lives.

**Inglewood Community Nursery and Infant School is committed to ensuring all children are safe-guarded and that pupil welfare is paramount. We all have a duty of care to protect our children and to help keep them safe.**

Our Designated Safeguarding Officer is  
Miss D Boekestein

Our Deputy Safeguarding Officers are  
Mrs C Shepherd and Mrs A Tapping

Our Designated Teacher is  
Mrs R Hind

Our Designated Safeguarding Governor is Mr  
M Boaden

Our Child Protection Policy can be viewed on  
our website  
[www.inglewood-inf.cumbria.sch.uk](http://www.inglewood-inf.cumbria.sch.uk)



**Miss Boekestein**



**Mrs Shepherd**



**Mrs Hind**



**Mrs Tapping**



**Mr Boaden**

## **Inglewood Community Nursery and Infant School**



### **Safeguarding Procedures**

**A guide for visitors  
and volunteers**

### When visiting our school please

#### ensure:

- ◇ You sign in and out of the visitor entry system.
- ◇ You collect a visitor badge from the office.
- ◇ If you have a DBS, ensure the office makes a record of this. If you do not, please let the office staff know.
- ◇ Ensure that you do not take children into or out of a room on your own.
- ◇ Only use appropriate language.
- ◇ Make sure a member of staff knows where you are working.
- ◇ Leave all personal mobile phones in the office.

### What is a disclosure?

Children may tell you about something that is worrying them. This is a disclosure.

If a child makes a disclosure to you, you should make a record of the conversation as soon as possible, stating exactly, what has been said.

Stay calm and be prepared to listen. Do not question the child and reassure them that they have done the right thing telling someone.

Notes should include: the nature of your concern, what was said by the child, what you said and your name, signature and date.

The record must be passed on to the Designated Safeguarding Officer, who will then evaluate and assess the concern. Where necessary, contact will be made with the Cumbria Safeguarding Hub.

### What is abuse?

It is a form of maltreatment of a child. Somebody may abuse or neglect a child by inflicting harm, or by failing to act to prevent harm.

It includes ill treatment that is not physical as well as the impact of witnessing ill treatment of others. This can be particularly relevant, for example, in relation to the impact of children of all forms of domestic abuse, including where they see, hear or experience it's effects

### Recognising types of abuse.

**1. Physical**– may involve hitting, shaking, throwing, poisoning, burning or scalding, drowning, suffocating or otherwise causing physical harm to a child.

**2. Emotional**- may involve conveying to a child that they are worthless or unloved, inadequate or valued only insofar as they meet the needs of another person. May include not giving the child opportunities to express their views, deliberately silencing them or 'making fun' of what they say or how they communicate.

**3. Sexual**- may involve physical contact, kissing, inappropriate rubbing and touching outside of clothing, assault, grooming a child in preparation for abuse (including via the internet).

**Neglect**- failing to provide food, clothing, shelter or protecting a child from physical and emotional harm or danger, denying access to appropriate medical care or treatment; or provide suitable education.

